



CodaSign User Guide

Display Groups

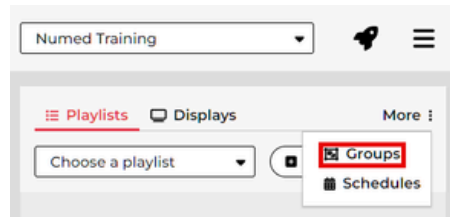
www.codasign.co.uk

Display Groups

The Display Groups feature is useful when you have a large number of displays within your organisation. It allows you to organise them into separate groups, making it easier to manage and assign content.

Creating your Groups

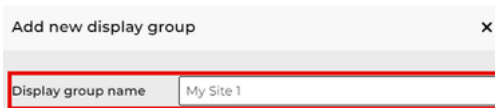
1 To access Groups, click 'More'.



2 Click 'Groups'.

3 Click 'New Group'.

4 Enter a name for your new group.

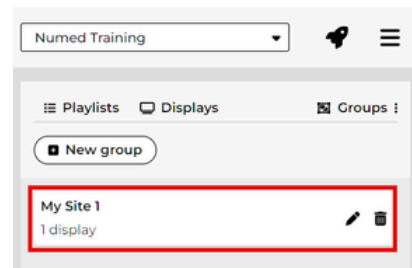


5 Select which displays should be included by ticking the checkbox next to each display.



6 Click 'Add display group'.

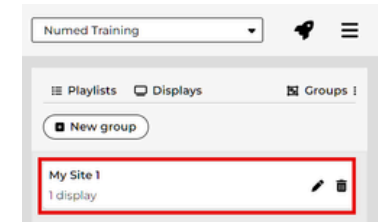
7 Your Group will now show in the list.



8 Repeat steps 3 to 6 to create additional groups.

Editing or deleting a group

1 Click the 'pencil' button on the right-hand side of the group name.



2 Make your changes and click 'Update display group'.



3 To delete a group, click the 'bin' icon on the right-hand side of the group name.

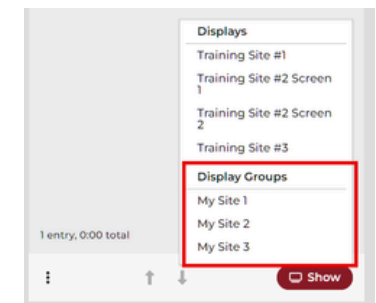
Assigning playlists or schedules to your Groups

1 Open the playlist or schedule you want to assign.

2 Click 'Show'.

3 Scroll to the bottom of the list to find your Display Groups.

4 Click the group you want to assign the playlist or schedule to. This will apply the selected playlist or schedule to all displays within that group.





 CodaSign